

MINUTES

Memorial Northwest Homeowners Association

17440 Theiss Mail Route
Klein, TX 77379

General Meeting of the Membership and Board of Directors Meeting

Tuesday, May 1, 2018

PRESENT:

Greg Schindler, President	Sarah Mueller, Area 2 Director (<i>appointed and present during General Meeting</i>)
Stan Thurber, 1st Vice President	Gerome D'Anna, Area 3 Director
Karen Blackwell, 2nd Vice President	Kelley Minor, Area 4 Director
Judy Gordon, 3rd Vice President	Bryan Thomas, Area 5 Director
Jamie DeLoatche, Treasurer	Vincent D'Anna, Area 7 Director
Michelle Eubank, Secretary	
Alan Blankenship, Area 1 Director	

Margie Naranjo, SCS Management Services, Inc.
Cathy Jensen, SCS Management Services, Inc.

ABSENT:

Ryan Aduddell, Area 6 Director

Executive Session (7 – 8:13 p.m.)

Call to Order:

Mr. Schindler called the Executive Session to order at 7 p.m.

The Board reviewed the Legal Status Reports for both Collections and Deed Restrictions.

Mrs. Blackwell left the meeting at 7:48 p.m.

The Board requested that the managing agent have the attorney review a settlement agreement and render his recommendation.

The Board reviewed a homeowner's settlement agreement. After discussion, the Board requested that the attorney amend the settlement agreement.

The Executive Session was adjourned at 8:10 p.m.

General Meeting (8:13 – 9:20 p.m.)

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Adoption of the Agenda:

Mr. Schindler asked if there were any objections or amendments to the agenda. The Board unanimously approved the agenda as presented.

Appointment of Area 2 Director: Mr. Schindler recommended that the Board appoint Sarah Mueller to fill the vacant Area 2 Director position. Mr. DeLoatche motioned to accept Mrs. Mueller as the Area 2 Director. The motion was seconded by Mr. V. D'Anna. The motion passed unanimously.

Deed Restrictions: The Board reviewed and discussed the Board Referral List and approved 13 accounts to receive Notice of Non-Compliance Letters, four accounts to receive Second Letter(s), two accounts to be placed On Hold for Area Directors to review, and four accounts to be turned over to the attorney's office.

Acceptance of the 2017 Audit Report: The Board unanimously approved the 2017 Audit Report. The report will be posted on the HOA's website.

Mr. Blankenship left the meeting at 8:58 p.m.

Ascertain Neighborhood Standards and Consistency: The Board tabled this topic.

Pool Contract Design: The Board unanimously approved the contract for pool conceptual designs.

Committee Reports:

Security Report: Deputy Noack explained that officers are looking for unlocked cars doors and placing notices (pass/fail report cards) on car windshields. Deputy Noack is hoping the notices will help decrease the number of car break-ins by making vehicle owners more mindful of locking their car doors.

No other reports were given.

Homeowners Forum: The homeowners in attendance were there to observe only.

Adjournment:

There being no further general business to come before the Board, Mr. Schindler adjourned the General Meeting at 9:20 p.m.